

Friends of PB Secondary Schools (FOPBSS)

PO Box 99754

San Diego, CA 92169

Grant Application Form

Request for: MBHS or PBMS

Requesting teacher/department: _____

Phone: _____ **email:** _____

Nature of Request:

- Classroom** **Student Incentive** **Athletics**
 Other Organization (i.e. Gear Up, Academic)

Grant Request Checklist:

Requests must meet these criteria to be considered for funding.

- **Classroom Use/Student Incentive Funding Criteria**
- The school site budget cannot accommodate the request. (Determined by site principal)
- Supports an educational program in the school (i.e., IB, Marine Science)
- Provides an enriched and productive instructional experience for students
- Promotes continuity within the PB Secondary Schools (PBSS)
- Advertises PBSS unique programs/activities (i.e. Magnet, IB, etc.)
- Affects a large group of students

The ideal request will accomplish several of these items. All items are considered when granting requests. Not all grants will accomplish all of these.

- **Athletic Team/Other Student Organization Additional Funding Criteria**
- Teams must present a written request demonstrating a real need
- Teams must show an effort to fund raise by the team or by parents
- Teams must not have an ongoing means of raising funds (concessions or ticket sales)
- Funding will be for durable equipment; not uniforms, coaching fees, tournament fees, officials, or things that need to be replaced annually

Description of request, use and benefits to students:

Amount of funds needed: \$ _____

How many students will benefit? _____

Please turn this completed form in to the site Principal for review. All applications will be reviewed by the FOPBSS Board at our monthly meetings. Accepted applications will need to be followed up with receipts and/or invoices to be turned in to FOPBSS. We prefer to write checks to the actual place of purchase as opposed to individuals for tax purposes. *FOPBSS requests that all grant recipients please submit for our portfolio a written acknowledgement and, if possible, a digital picture of the item(s) purchased in use by students or teachers.* Grant Application must be received by FOPBSS a minimum of one week prior to the May meeting in order to receive funds. If this is an urgent request please contact Pam Deitz at deitzfamily@earthlink.net.

Rev.08/15/11