



a.k.a. Mission Bay High School Community Foundation  
P.O. BOX 99754  
SAN DIEGO, CA 92169

## Grant Application Form

Request is for: MBHS or PBMS (please circle one)

Requesting teacher/department: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

### Nature of Request:

- Classroom       Student Incentive       Athletics  
 Other Organization (i.e. Academic)

### Grant Request Checklist:

*Requests must meet these criteria to be considered for funding.*

- Classroom Use/Student Incentive Funding Criteria

- The school site budget cannot accommodate the request. (Determined by site principal)
- Supports an educational program in the school (i.e., IB, Marine Science, CCTE)
- Provides an enriched and productive instructional experience for students
- Promotes continuity within the PB Secondary Schools (PBSS)
- Advertises PBSS unique programs/activities (i.e. Magnet, IB, CCTE, etc.)
- Affects a large group of students

*The ideal request will accomplish several of these items. All items are considered when granting requests. Not all grants will accomplish all of these.*

- Athletic Team/Other Student Organization Additional Funding Criteria

- Teams must present a written request demonstrating a real need
- Teams must show an effort to fundraise by the team or by parents
- Teams must not have an on going means of raising funds (concessions or ticket sales)
- Funding will be for durable equipment; not coaching fees, tournament fees, officials, or things that do not relate to student use.

**Description of request, use and benefits to students:**

**Amount of funds needed: \$\_\_\_\_\_How many students will benefit? \_\_\_\_\_**

Please turn this form in to the site Principal for review. All applications will be reviewed by the FOPBSS Board at our monthly meeting. Accepted applications will need to be followed up with receipts and/or invoices to be turned in to the FOPBSS treasurer. We prefer to write checks to the actual place of purchase as opposed to individuals for tax purposes. Grant applications must be received by FOPBSS a minimum of one week prior to the meeting date in order to be considered. If this is an urgent request please email [mbhsfriends@yahoo.com](mailto:mbhsfriends@yahoo.com)

Thank you!

Rev. 10/25/2016